

**Norwell Board of Selectmen
Meeting Minutes
June 25, 2014**

Ellen Allen opened the meeting and introduced Jason Brown, Gregg McBride, David DeCoste, Tammie Garner and Town Administrator Jim Boudreau.

Agenda Amended to add New Business #5 Water Department Contract. *MOTION: Jason Brown moved the Board approve the agenda as amended. Seconded and unanimously voted.*

CITIZEN COMMENTS – None

APPROVAL OF MINUTES – July 31, 2013, December 18, 2013, February 5, 2014, April 2, 2014, April 30, 2014 and May 21, 2014 all open meeting minutes approved during the 7:00PM portion of meeting.

7:35 Trust for Public Land – Kevin Essington, Massachusetts and Rhode Island State Director for the Trust for Public Lands. Discussing how they can assist the Town in acquiring and protecting public lands and furthering the Town's Open Space Plan.

8:00 Main Street Sidewalk Discussion – Mrs. Allen reminded the Board that the original article at Town Meeting called for a sidewalk from South Street to the Hanover Line. Was amended to call for a sidewalk from the Center to the Hanover Line. Mr. Boudreau updated the Board on the activity of the Highway Surveyor and the design. Need to design the road with the sidewalk. Can design it with a sidewalk and then not build the sidewalk, but cannot design it without a sidewalk and then add it later. Board discussed sending a postcard to residents and showing them a place where they can answer a survey. Mr. McBride wants to make sure that people can answer by paper as well as electronically. Mrs. Allen feels that we should wait until we have a design to show what side of the street the sidewalk is going to be on. Mr. McBride thinks that we should act now and see if people want a sidewalk or not. Mrs. Allen pointed out that the Town Meeting vote *requires* that we design the sidewalk.

8:30 David Osborne, Veteran Service Officer Interview – Coast Guard Service. Lived in Town his entire life. Thinks that he has the time and the interest to help veterans. Knows many of the veterans and would be able to reach out to them. Available during the day. Virtually retired. Lots of the work will take place on the phone. Available for training. Familiar with MS Word but not so much Excel.

8:45 John Collins, Veteran Service Officer Interview – John Collins, Navy Search and Rescue crew chief. Wants to help veterans of town get the best benefits possible. Has reviewed MGL 115, spoken to Dotty Dickson and Dick Caldwell. Need to do out reach to the veterans. Start while they are still in the service and keep track when they get out.

BOS Deliberation:

Mr. DeCoste knows both of the men and has known them for years. John has an edge being familiar with the parades and things, while David has an edge on availability.

Mrs. Garner thanked both men for their service to both the Town and their Country. Thinks both are equally qualified. Availability issue is key for her and thinks that may make David Osborne a better choice at this point.

Mr. Brown praised both candidates. Agrees with Mrs. Garner that David's availability is a plus and has worked with David for a number of years. Would support David.

Mr. McBride thanked both candidates for volunteering. David is available, but John has put some work into preparing himself for the role. Separately he has spoken to a veteran who has stressed the need for computer skills. Took days for him to find the resources he needed. Thinks that regular hours are necessary, but thinks that both are well qualified.

Mrs. Allen thanked both candidates. David is very calm and has a good demeanor with people in difficult situations.

Motion: Jason Brown moved to appoint David Osborn as the Veterans Service Officer with a term to expire June 30, 2015. Unanimous.

OLD BUSINESS

2014 Committee Re-appointments (con't) – See Attached list. Mr. Brown moved each re-appointment and they were unanimously approved.

Street Light – Winter and Main Street – *Motion: Jason Brown moved that the Board approve installing a light at the corner of Winter and Main Streets. Unanimous.* Board would like to pursue a directed or dark sky type of light at the intersection.

Vote Capital Stabilization Fund Policy – *Motion: Jason Brown that the Board approved the Capital Stabilization Fund Policy as presented. Unanimous.*

Selectmen Goals – See attached list.


NEW BUSINESS

Sealer of Weights & Measures – Peter Jones has submitted a letter announcing his retirement effective July 1, 2014. Mr. Jones recommends Robert Egan, the current Sealer in Hingham and Cohasset, as a potential replacement. Mr. Egan has expressed an interest in this position.

Water Department Unified Proposal to AFSCME Council #93, Local 1700 – *Motion: Jason Brown moved to approve the MOA between the Town of Norwell and AFSCME Council 3, Local 2700 representing the Water Department Employees. Unanimous.*

ANNOUNCEMENTS:

ADJOURNMENT – *Motion was made to adjourn. Seconded and unanimously voted.*



Board of Selectmen

Attachments:

1. Committee Re-appointments
2. Capital Stabilization Fund Policy
3. Selectmen Goals

First	Last	Committee	Term
Ernest	Anastasio	SPECIAL POLICE OFFICER	2015
Michael A.	Brenton	SPECIAL POLICE OFFICER	2015
Daniel	Campanelli	SPECIAL POLICE OFFICER	2015
Robert	Clark	SPECIAL POLICE OFFICER	2015
Sean M.	Doherty	SPECIAL POLICE OFFICER	2015
Kevin J.	Driscoll	SPECIAL POLICE OFFICER	2015
Matthew R.	Luccarelli	SPECIAL POLICE OFFICER	2015
Katelin	Jenkins	SPECIAL POLICE OFFICER	2015
Todd W.	McAnagh	SPECIAL POLICE OFFICER	2015
Maureen	Shirkus	SPECIAL POLICE OFFICER	2015
Constance C.	Stone	CULTURAL COUNCIL	2016
Frank	White	LIBRARY / TOWN HALL STUDY COMMITTEE	2015
Frank	White	TOWN TECHNOLOGY COMMITTEE	2015

NO RESPONSE

Laurie	Galvin	COMMISSION ON DISABILITIES
Robert A.	McMackin	ENERGY COMMITTEE
Noel	Ripley	HISTORICAL COMMISSION
Mark	McGlinchey	PERMANENT BUILDING & MAINTENANCE

NO

Richard P.	Barry	BEAUTIFICATION COMMITTEE
Michael E.	Kiernan	BOARD OF APPEALS
Regina T.	Giordani	BOARD OF REGISTRARS - Rep. for Democrat
Ruth A.	Horgan	CABLE TV COMMITTEE
Calista A.	Andrews	COMMISSION ON DISABILITIES
Ann M.	Horrigan	COUNCIL ON AGING
Dorothy E.	Lynch	COUNCIL ON AGING
Ann J.	Valair	COUNCIL ON AGING
Russ	Paulin	ENERGY COMMITTEE
Jon	Bond	LOCAL HISTORIC DISTRICT STUDY COMMITTEE
Peter J.	Jones	SEALER WEIGHTS & MEASURES
David J.	Kean	RECREATION COMMISSION
Michele D.	Bickford	COMMISSION ON DISABILITIES
George	Davis	ENERGY COMMITTEE

HOLD

Jeff	DeMarco	ECONOMIC DEVELOPMENT COMMITTEE
Patrick	Campbell	ECONOMIC DEVELOPMENT COMMITTEE

DISBANDED

Stephen	Hull	LOCAL HISTORIC DISTRICT STUDY COMMITTEE	Dissolved
Katherine	Kardok	LOCAL HISTORIC DISTRICT STUDY COMMITTEE	Dissolved

Policy on Capital Stabilization Fund Use

The Capital Stabilization Fund was established under the provisions of Massachusetts General Laws Chapter 40, section 5B and by the vote of the Town at the Annual Town Meeting held on _____.

- a) The Town will maintain the Capital Stabilization Fund to save for future capital projects and to augment capital spending in those years with either large numbers of capital requests or in years without sufficient free cash to support the Town's annual capital spending program.
- b) The use of the Capital Stabilization Fund shall be restricted to those items that meet the definition of capital items under the Town's Capital Improvement Plan. Expenditures may be made from the fund for capital improvements, capital equipment, and paving. The fund may also be used to pay a portion of the debt service on items listed above on a short-term basis dependent upon the need. The fund is not to be used on an on-going basis to support debt.
- c) It shall be the goal of the Town to replenish any amount appropriated from the stabilization fund in the prior fiscal year within two (2) subsequent fiscal years. Said funding shall come from, **but not be limited to**, free cash.

Ellen Allen, Chair

Date: _____

BOS Goals Input - For Discussion at 6/25/14 meeting

Town Center Revitalization:

- Work with PB & community
- Sidewalks/Pathway - (can we mitigate engineering costs for sidewalks on Main?)
- Market driven solutions/Farmers Market in 2015
- Expanded use of the Common
- BETA group work with PB

Re-Use of River St. Police Station/Assist American Legion in finding "a home"

Economic Development

- Continue work to reduce residential tax reliance
- Provide EDC with new charge

Capital Budget: Policy & Planning

- Funding

Human Resources

- Record keeping
- Strategy for upcoming contracts
- Review work of new HR Director
- Evaluate if we can reduce personnel

Green Communities

- Decide whether to support
- Other ways to be more environmentally focused

Review legal services

Improve Communication:

- Website
- Cable TV
- Facebook?
- Citizen Centric Reporting

Project tracking

- Weekly
- Quarterly

